APA style sheet (6th edition)

Created 2013 by Felicia Vertrees
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IN-TEXT CITATIONS (refer to APA 6th edition, pg. 177)

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APA HEADING LEVELS

CHAPTER I, II, III, etc. all caps in table of contents and in body of paper.

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ALIGNING TOC PAGE NUMBERS IN WORD

1. On the home screen of Microsoft Word, next to PARAGRAPH at the top, click on the downward/right-facing arrow in a box to get more options.

2. Choose TABS on the bottom left.
3. In the box under TAB STOP POSITION, enter 6” (1st arrow).
4. Under ALIGNMENT, choose RIGHT (2nd arrow).
5. Under LEADER, choose “2…..” (3rd arrow)

6. Click OK.
7. Type in your chapter heading and hit the TAB key on your keyboard. Enter your number.
REFERENCE CITATIONS

Books

Entire book


Book chapter


E-book
Author, A. A. (Year). *Title of book*. Retrieved from URL (or DOI number)


E-book chapter
Author, A. A. (Year). Chapter title. In *Author A. A. Author & A. A. Author (Eds.). Book title* (pp. xx-xx). Publisher. doi xxxxxx/xxxxx


Book edition
Author, A. A. (Year). *Book title* (X ed.). Location: Publisher.


Book volume

**Book multivolume**

Author, A. A. (Year). *Book title* (Vols. x-x). Location: Publisher.


**Print articles**

*Journal w/continuous pagination (pg. #s start where previous issue stopped) has volume and issue in citation*


*Journal w/o continuous pagination (pg. #s start over with each issue) only has volume, no issue in citation*


**Magazine article**


**Newspaper article**

Author, A. A. (Year, Month Day). Title of article. *Title of Newspaper, pp-pp.*


**Electronic articles**

**Online periodical**


**Article w/no DOI**


NOTE: Do not use the URL from proprietary databases (ex: LexisNexis, PsychINFO). This isn’t helpful to someone who doesn’t have permission to access them. Instead Google the journal title and use the home page of the journal.

**Article w/DOI**


**Dissertations**

**Dissertation retrieved from database**


**Print**


**Dissertation Abstract from Dissertation Abstracts International (DAI)**


**Dissertation, unpublished**


**Internet sources**

**Web page with author**

Author, A. A. (date of last update). *Page title.* Retrieved from URL


**Web page, no author**

Article title. (Year). Retrieved Month Day, Year, from URL


**NOTE:** If there is no title, use the title of the website.

**Podcast**

Author/Producer, A. A. (Author or Producer) (Year, Month day). *Podcast title.* [Audio podcast.] Retrieved from URL


**YouTube video**

Author, A. A. (Year, Month day). Title [Video file]. Retrieved from URL

Legal materials (see APA 6th ed. pg. 217-224 for additional information)

U.S. Supreme Court decisions

Lower federal court decisions
Name v. Name, Vol. number Reporter abbreviation Page number (Court Name).

State court decisions
Name v. Name, Volume Source Page (State court 19xx)

Appealed case and decision affirmed
Name v. Name, Volume source page, (original decision date). Affirmed, Volume Source Page (Court date).

Federal statutes
Name of Act § Section number, Volume number U.S.C. § Section number (Year).

State statutes
Name of Act, Volume Source § section number (year).

Congressional hearings
Title, Bill or Resolution Number, Number of Congress Cong., Number of Session Sess. (Year).